

NOTTINGHAM CITY COUNCIL

BULWELL AND BULWELL FOREST AREA COMMITTEE

MINUTES of the meeting held at Bulwell Riverside, Main Street Bulwell, Nottingham NG6 8QJ on 7 September 2016 from 17.31 - 19.15

Membership

Present

Councillor Ginny Klein (Chair)
Councillor Alan Clark (Joint Vice Chair)
Councillor John Hartshorne (Joint Vice Chair)
Councillor Eunice Campbell
Councillor Jackie Morris

Absent

Councillor Nick McDonald

Community Representatives (✓ indicates present)

✓	Reginald Knowles	Bradford Street Allotments Association
	Colin Bones	Bulwell Churches Together
	Joseph Zulu	Covenant Ministries
✓	Paul Bakajsa	Rise Park Action Group
✓	Anne Jackson	Royal British Legion - Bulwell
	(sustitute for Paul Jackson)	
	Ros Yousouf	HART TRA/Bulwell Bogs
✓	Robin Goodwin	Top Valley Tenant and Resident Association
	Doreen Carruthers	Forest Park Neighbourhood Watch
	Gillian Slack	Ravensworth Methodist Church
✓	Rev. David Gray	St John's Church
	Lynn Beadsworth	The People's Choice
	David Norman	My Sight Nottinghamshire
✓	John Hancock	Coventry Road Estate Tenant and Residents Association

Colleagues, partners and others in attendance:

Sgt Nev McGeehan	- Nottinghamshire Police
Elira Mano	- Tenancy & Estates Manager, Nottingham City Homes
Celia Knight	- Neighbourhood Development Officer (Bulwell Forest)
Stuart Bell) Right Track Social Enterprise
Nick Parr)
Gayle Aughton	- Commissioning Manager
Mark Armstrong	- Town Centre Co-ordinator
Tom Street	- Principal Conservation Officer
Catherine Ziane-Pryor	- Governance Officer

16 APOLOGIES FOR ABSENCE

Councillor Nick McDonald (work commitments)
Suki Shergill
Doreen Carruthers
Gillian Slack
Councillor Jackie Morris - for lateness

17 DECLARATIONS OF INTERESTS

None.

18 MINUTES

The minutes of the meeting held on 18 May 2016 were confirmed as a true record and signed by the Chair.

19 COMMUNITY REPRESENTATIVES - FURTHER APPOINTMENT

RESOLVED to note the appointment of Reverend David Gray of St. John's Church as a Community Representative for the 2016/17 municipal year.

20 AREA LEAD UPDATE (RIGHT TRACK)

Stuart Bell and Nick Parr of Right Track Social Enterprise updated the Committee on the work of Right Track (RT) as the Lead Organisation for the Area.

The following points were highlighted:

- (a) Right Track Social Enterprise has been the Lead Organisation in Area 1 for the past 3 years and provides and enables community engagement and activities for all sections and ages of the community, including employment and training and support;
- (b) although the contract for Area 1 Lead Organisation was renewed on 12 July 2016, the amount of funding has been reduced by £5,000;
- (c) RT is involved with the Employment and Skills Area Partnership which met for the first time in June and proposes to hold a Local Opportunities Roadshow in October with local businesses meeting with local people who want to get back into work, as a confidence builder, finding out what local businesses do and what skills they need. It is hoped that further sessions can be provided;
- (d) drop-in Jobs Clubs already operate in Top Valley (Mondays and Fridays 10am-12 noon) and Bulwell Riverside (Wednesdays 10am -4pm), with an average attendance of 15 people per session;
- (e) 'Nottingham into Work' has helped 106 local people, 55 were successful in gaining employment, 39 of whom are still in employment 6 months later;
- (f) RT also work with children and young people, engaging with 457 local young people during the first year quarter, 274 through the toy library alone, with a variety of engagement and activity sessions;
- (g) RT has engaged with 4 new local volunteering community groups to help them set up and source funding and contacts, and during the new year, hopes to provide specific 'set-up' sessions for other emerging groups;
- (h) Any Councillors or community representatives wanting to find out more about what RT does and can provide, can contact Stuart or Nick via the Neighbourhood Development Officers.

The Committee's questions were responded to as follows:

- (i) the local people who RT have helped into work are aged 18-29 years old;

- (j) work opportunities have been accessed across a range of sectors including warehouse, driving and retail, depending on the young people's areas of interest;
- (k) career advice is provided to young people engaged with RT to try and encourage them to raise their aspirations of what they are capable of achieving and working as;
- (l) statistics can be provided regarding the level and type of formal qualifications which young people engaging with RT may have, but this would be following the meeting. Some young people do have qualifications but many struggle with maths and English so RT aims for them to achieve basic qualifications in these subjects but with only 6 months engagement, this is not always possible;
- (m) with regard to current school leavers, it is possible to electronically access their course attendance and formal qualification and records but this is not possible for everyone;
- (n) RT undertakes a skills audit with all young people accessing their employment support service and it has been interesting that for some who have qualifications, they don't necessarily achieve as expected on a practical level;
- (o) young people are tracked for 6 months after completing the training course, but not beyond;
- (p) there is a huge skills gap in the City but young people need both the skills and attitude to want to work;
- (q) there is an ongoing capacity for RT to host more young people than apply for employment courses but there is an element of apathy from some young people as inter-generation unemployment is high in the area and few young people appear interested in addressing this;
- (r) courses and schemes are advertised traditionally but also through texting and tweeting, which provides better results than telephoning some people. RT is currently investigating the possibility of sponsoring Pokémon so young people will come to RT as part of their gaming activity. Social media is very expensive and difficult to manage so hasn't been considered appropriate;
- (s) mental health is a large barrier for some young people to enter work but they are treated as individuals by their mentors and appropriate support made available, including where necessary, referrals to specialist services. The opportunity to return to RT is made available when they're ready;
- (t) for some young people living on the edge of City, the cost of travel to and from work placements is discouraging as some are left feeling as though they are working with nothing to show for it once the 6 month support and travel allowance has finished.

RESOLVED

- (1) to note the update and thank Stuart and Nick for the presentation;**
- (2) to note that Right Track can be contacted as follows:**

Right Track 0115 9200300

info@rtse.co.uk

**Right Track Academy,
Knights Close,
Top Valley,
Nottingham. NG5 9AJ**

(3) for Right Track to provide Ward Councillors with information on:

- (a) which qualifications, if any, young people enter the Tight Track Training courses with;**
- (b) what tracking, if any, is there once young people have completed their training and 6 months of employment.**

21 AREA COMMITTEE - IMPROVING THE HEALTH OF CITIZENS

Gayle Aughton, Commissioning Manager, presented the report which informs the Committee of the outcome of the ward-level research and recent consultation on the health profile of Nottingham's citizens to ensure that commissioning of Public Health Services will appropriately and most effectively meet the health needs of the local population.

Consultation included gathering information on the preferences of citizens with regard to venues and time of day to contact and access services. This feedback has proved very valuable and will be applied to future commissioning of health services by Public Health.

Internet links are provided in the report to a variety of Public Health statistical and commissioning information:

The health profiles can be found on the Nottingham Insight website:

<https://nottinghaminsight.org.uk/f/96676/Library/Public-Health/>

The Adults Healthy Lifestyle Strategic Commissioning Review may be accessed here:

<http://www.nottinghamcity.gov.uk/business-information-and-support/commissioning-contracting-and-procurement/commissioning-contracting-and-procurement-latest-news/>

The report also included a summary of each Area Committee findings from the consultation, the questions of which included:

- (i) How can we support citizens to access services which will help them to have a healthy lifestyle?
- (ii) What are the barriers /gaps?
- (iii) What enablers can help overcome these barriers?
- (iv) How can we make services more attractive to hard to reach groups?
- (v) What works well in your area?

The report also noted how Councillor local knowledge and input has contributed to shaping the new model of 'Adults Healthy Lifestyles' and a summary of the Nottingham City Joint Health and Wellbeing Strategy.

A 'you said, we did' response has been taken to feedback from the consultation.

The Public Health team is keen to develop a mutually beneficial relationship with Area Committees for information sharing of what does and doesn't work, why services may not be performing as expected for citizens and how to improve access and services.

The main benefits of Public Health engaging with Area Committees includes:

- increasing efficiency, saving officer time in undertaking community based questions with citizens;
- Improved quality of engagement with a wide and diverse range of stakeholders
- Increasing effectiveness, supporting evidence of services being developed to meet the needs of citizens, or requiring amendments.

The next steps to strengthening the link between Public Health and Area Committees includes:

- investigation into linking Area Committee priorities with up and coming strategic commissioning reviews;
- considering what would be the most effective and efficient way of communicating to Area Committees Public Health updates and key information.

The low uptake of Flu Vaccinations has been raised as an issue of concern by Area 1 Councillors. It is possible that citizens had in part lost confidence in the flu jab as last year it was found that the vaccination did not protect against all of the main strains of flu. A briefing note on the uptake of city-wide vaccinations was compared with national uptake, circulated at the meeting and uploaded to online agenda following the meeting. Generally the Nottingham uptake in most categories was lower but still similar to the national figures with the exception of pregnant women where 34.8% were vaccinated in Nottingham compared to a 42.3% national uptake. It was noted that averages across the city could mask local uptake figures which could potentially be significantly lower than the city average of 34.8%.

Councillors suggested an investigation into the reasons why uptake had been low. The suggestion by Gayle that the CCG (Clinical Commissioning Group) is requested to consider recording and presenting flu vaccination uptake statistics in the same way as MMR vaccine uptake was welcomed by members of the Committee.

The attitude of different generations towards visiting Doctor's Surgeries needed to be taken into consideration as some older people are reluctant to visit the surgery unless they absolutely have to. In addition, other citizens may be deterred from booking a vaccination due to the reputation of appointment difficulty, so some committee members suggested that a temporary 'drop-in flu vaccination clinic' in the town centre would be beneficial.

It is noted that flu vaccinations have been available at most Doctor's Surgeries since the end of August.

The Committee's questions were responded to as follows:

- (a) with regard to national health alerts and advice, a communication link to Public Health would be helpful. Work is on-going to identify the best communication methods;
- (b) there are several health issues within the area such as child and adult obesity and the low take-up of bowel screening. Knowledge of the local population and successful engagement methods are being sought to try and address this. The 'New Leaf' van has been successful in making casual contact with citizens from

where broader information and messages can then be distributed as part of a more holistic approach.

Heidi May, Head of Neighbourhood Management highlighted that in wards where there were specific health issues to be addressed, there was capacity to include information in the Neighbourhood Newsletters which is to be ward specific and delivered to every household.

Celia Knight, Neighbourhood Development Officer suggested that if health awareness/promotion events were to be held in the town centre then the Neighbourhood Team, who are in contact with multiple community organisations, should be made aware to help promote events, direct interested citizens and maximise resources. In addition, if NDOs were aware of specific health focus promotions, such as the Older Person's Event at Bulwell Riverside on 29 September, 9.30am to 12.30pm, Public Health could, if appropriate, be invited to have an information stall.

RESOLVED:

- (1) to note the approach and work undertaken to date towards improving the health of citizens;**
- (2) for members of the Committee to forward to the Commissioning Manager:**
 - (a) any further suggestions to ensure that Area Committee Plans are in line and supportive of the Council's priorities and responsibilities for improving the health of citizens;**
 - (b) any further knowledge or support they would require to progress their work on the Public Health and Wellbeing agenda within the area;**
- (3) for the Commissioning Manager to forward to Ward Councillors and Neighbourhood Development Officers the local information and promotion of flu vaccinations for distribution to community groups and at events.**

22 NOTTINGHAM CITY HOMES (NCH) : PERFORMANCE AND ENGAGEMENT UPDATES AND PROPOSED ENVIRONMENTAL SCHEMES

Elira Mano, Nottingham City Homes Area Housing Manager, presented the report of the Chief Executive of Nottingham City Homes (NCH), which updates the Committee with a list of community activity in the area including NCH involvement with community groups, an overall performance report and requests approval for environmental schemes.

With regard to the metal fencing proposed for South Snape Road, Councillors requested that following the disappearance of other fencing that anything installed is robustly secured and cannot be easily removed.

Concern was also expressed by Councillors and Community groups that, despite assurances, the issue of constantly changing Patch Managers in some neighbourhoods was still not resolved. It was noted that this was having a very destructive impact on community groups which were, as a result, on the verge of disbanding. In addition, elected

members had asked to be kept informed of changes within the area but communication had been poor and delayed. Elira responded that there had been issues with retaining staff but that the concerns of the Committee would be highlighted with senior managers, noting that the latest re-organisation had only affected management.

Elira announced that there is to be a Nottingham City Homes hosted Fun Day at Bulwell Academy on 17 September from 11am to 3pm.

RESOLVED

- (1) to note the update and performance information in Appendices 1 and 2 to the report;**
- (2) to note the allocation of funds for 2015/16, as follows:**

Ward	Budget including carry over from 2015/16	Schemes Approved	Schemes Committed	Schemes De-Committed	Remaining Budget
Bulwell	£186,832.39	£0	£0	£0	£186,832.39
Bulwell Forest	£51,086.58	£1,400	£0	£0	£49,686.58

- (3) to approve the Area Capital Programme funding requests as follows:**

- | | | |
|------------------------------------|---|-------------------|
| (a) Norwich Gardens phase 5 | Contribution for the continuation of the external improvements to this area, to include new patios, new fencing and an upgrade of the external space of each property. | £34,000 |
| (b) Duchess Gardens | Contribution towards a pilot scheme redesigning the external layout to 4 bungalows as they are currently excluded and offer no defensible space for residents. This will involve the creation of private gardens as there is currently no defensible space for this block of properties. | £34,000 |
| (c) South Snape Road | Request for the funding to complete this project. We are looking to remove the existing dilapidated timber fencing and replace it with a high quality metal ball finial railing. We will also be replacing the intermediate timber fencing between each property. | £17,983.00 |

23 POLICE UPDATE

Police Sergeant Nev McGeehan verbally updated the Committee with the crime statistics within Area 1 compared to the same April –September period last year:

- (a) Overall crime was down by 11% with 132 fewer offenses;
- (b) Violent crime was down by 16% with 62 fewer offenses;
- (c) Robbery was down by 30% with 8 fewer offences;
- (d) Dwelling burglary was down by 35% with 24 fewer offences;
- (e) Non-dwelling burglary (business' and out buildings) has risen by 19% with 7 additional crimes, particularly focused in the Blenheim Allotments where sheds have been broken into;
- (f) Motor vehicle theft was up by 16% with 3 more offenses;
- (g) Taking from motor vehicles was up by 33% with 11 more incidents;
- (h) Criminal damage is down by 21% as a result of 49 fewer crimes;
- (i) Arson is down 70% with 14 fewer crimes;
- (j) Drugs offenses are up by 51 % and weapons offenses up by 70% although this is likely to be a reflection of the success of Police targeted work against drug dealers who often carry weapons;
- (k) Hate crime figures do not reflect the rates predicted by the national media and have dropped by 45% with 14 fewer incidents;
- (l) ASB has dropped by 24% with 273 fewer incidents.
- (m) Sexual offences have dropped from 32 last year to 24 this year, although some of last year's figures may be a reflection of the reporting of historical abuse.
- (n) The use of social media is supporting the Police in contacting citizens, highlighting crime and making reporting and intelligence much easier;
- (o) There is an impact on criminal statistics reflected by who is in prison and who is living with in the area;
- (p) Pokemon Parklife was an idea of one of the PCSOs who created Pokémon lures which worked very well in attracting and enabling engagement with citizens and was relatively cheap to achieve.

RESOLVED to record the Committee's thank for Sergeant Nev McGeehan for his attendance and update.

24 PROPOSED BULWELL CONSERVATION AREA

Mark Armstrong, Town Centre Co-ordinator, and Tom Street, Principal Conservation Officer, informed the Committee of the initial proposals to establish a conservation area in Bulwell, including the Town Centre and some surrounding areas. Consultation had been undertaken and amendments made to the proposed boundaries as a result.

The proposal is one of 5 potential designated conservation areas being considered during the first year of activity of the newly adopted Nottingham Heritage Strategy and contributes to the 15 year long-term strategy for the City.

A consultation event was held in Bulwell Market with historic photographs on display of the town centre and the proposed conservation area map. The proposal was very well received and generated a lot of interest and discussion with local citizens welcoming the opportunity to protect the historical aspects of the town centre and suggesting further additions.

A map of the proposed conservation area is included within the report along with demonstrations that the streets and buildings included warrant protection.

Comments from the Committee included:

- (a) only some of the Bulwell Stone built houses on Mersey Street and Thames Street survived the slum clearance and although many are now privately owned, it is important to protect those that remain;
- (b) some of the commercial buildings in the town centre have their upper floor windows covered with black painted boards which is a shame;
- (c) although a building of interest, St John's Church is too far from the town centre to be included within the conservation area boundary without including housing which is not currently of historic interest for a conservation area.

Mark Armstrong responded to some of the issues raised as follows:

- (d) sometimes windows are completely boarded when the frames are in need of repair or replacing as this is the cheaper option. If the town centre does gain approval as a conservation area, the City Council can apply for funding from the Lottery Heritage Fund or Historic England for funds to which building owners can apply for to help clean and tidy the buildings of interest. In addition, a designated conservation area provides environmental health with more impetus to address issues with buildings which detract from the area;
- (e) in establishing a conservation area, this could act as a stimulus for regeneration in the area.

RESOLVED

- (1) to note the proposal to designate as a Conservation Area the area shown outlined red on the plan in Appendix 1 to the report;**
- (2) to recommend the designation by Executive Board in due course.**

25 BULWELL AND BULWELL FOREST AREA CAPITAL FUND

Neighbourhood Development Officer Celia Knight introduced the Area Capital Report which proposes Area Capital and Public Realm (Local Transport Plan –LTP) funded schemes within each ward.

It is noted that no new Public Realm or Local Transport Plan schemes are proposed at this time for Bulwell ward and that there have not been and de-commitment of funding.

RESOLVED

- (1) to note financial position of Bulwell Ward as follows:**

2016 - 2017 LTP allocation	£85,600
LTP carried forward from 2015 - 2016	£0
2016 - 2017 Public Realm allocation	£51,300
Public Realm carried forward from 2015 - 2016	£70,953
Total Available 2016 - 2017 ACF	£207,853
Less LTP schemes	- £47,500
Less Public Realm schemes	- £0

De-committed funds	+	£0
Remaining available balance		£160,353
LTP element remaining		£38,100
Public Realm element remaining		£122,253

- (2) to approve the following Bulwell Forest Ward LTP funded schemes:

Location	Type	Estimate	Details
Colston Road	footpath	£19,470	Resurface footpath on Colston Road from St Albans Rd to Austin St - lead service: Highway Maintenance
Hucknall Road	signage	£250	Installation of two signs on existing posts to highlight location of the Bowls Club - lead service: Highway Maintenance
Highbury Road	footpath	£9,938	Surface treatment of footpath on Highbury Road from Broomhill Lane to Church Lane (LTP contribution) - lead service: Highway Maintenance
Total including previously approved schemes			£48,300

- (3) to approve the following Bulwell Forest Ward Public Realm funded schemes:

Location	Type	Estimate	Details
Pine Hill Close subway	area improvement	£483	Restoration and repainting of subway following fire damage - lead service: Streetscene
Highbury Road	footpath	£20,863	Surface treatment of footpath on Highbury Road from Broomhill Lane to Church Lane (PR contribution) - lead service: Highway Maintenance
Revelstoke Way	adoption	£400	Further contribution to existing scheme to adopt link footpath - lead service: Rights of Way
Total including previously approved schemes.			£23,746

- (4) to note the financial position of Bulwell Forest Ward as follows:

2016 - 2017 LTP allocation	£48,300
LTP carried forward from 2015 - 2016	£0
2016 - 2017 Public Realm allocation	£29,000
Public Realm carried forward from 2015 - 2016	£7,523

Total Available 2016 - 2017 ACF	£84,823
Less LTP schemes	- £48,300
Less Public Realm schemes	- £23,746
De-committed funds	+ £700
Remaining available balance	£13,477
LTP element remaining	£0
Public Realm element remaining	£13,477

26 DELEGATED AUTHORITY AND FINANCE

Neighbourhood Development Officer Celia Knight presented the report which informs the Committee of the financial position of Ward Member Budgets and the actions agreed by the Director of Neighbourhood Services as a result of Ward Member funding requests.

It is noted that further schemes and events have received Councillor support in principal but that the formal approval process is yet to be completed.

RESOLVED to note:

(a) the following Bulwell Ward allocation:

Schemes: Bulwell Ward	Councillor(s)	£ total
Dream	Hartshorne, Klein & Morris	£1,500
Events	Morris	£500
Carnival	Klein	£106
Toy library (Arts Festival)	Hartshorne, Klein, Morris	£2,000

(b) the Ward Councillor budget position for Bulwell Ward Councillors:

Balance Brought Forward 15/16	£11,026
Councillor Funding 16/17	£15,000
Total Funds	£ 26,026
Allocated 16/17	£ 4490
De-committed Schemes	£ 0
Uncommitted Funds after Allocated Schemes	£ 21,536

(c) the following Bulwell Forest Ward allocations:

Schemes: Bulwell Forest Ward	Councillor(s)	£ total
St Mary's Guides	Campbell, Clark, McDonald	£690
Southglade Library Garden	Campbell, Clark, McDonald	£375
Residential Music Camp in Derbyshire	Campbell, Clark, McDonald	£270
Bulwell Riverside Youth and Play Sessions	Campbell, Clark, McDonald	£384
Literacy Volunteers	Campbell, Clark, McDonald	£340
Our Lady's Community Hall Equipment	Campbell, Clark, McDonald	£350
Bulwell Forest Week of Action 2017	Campbell, Clark, McDonald	£1500
Bulwell and Rise Park Xmas Lights 2017	Campbell, Clark, McDonald	£3900

(d) the Ward Councillor budget position for Bulwell Forest Ward Councillors:

Balance Brought Forward 15/16	£1,517
Councillor Funding 16/17	£15,000
Total Funds	£16,517
Allocated 16/17	£7,809
De-committed Schemes 16/17	0
Uncommitted Funds after Allocated Schemes	£8,708

27 BULWELL AND BULWELL FOREST WARD REPORTS

Celia Knight, Neighbourhood Development Officer, presented the report which outlines current ward priorities and issues within the wards and identifies the lead organisation or City Council Department for addressing those issues.

RESOLVED to note:

(i) the current ward priorities for Bulwell Ward as follows;

- (i) Safer Nottingham
anti-social behaviour and criminal damage
domestic abuse**
- (ii) Neighbourhood Nottingham
dog fouling/fly tipping reduction
Crabtree engagement**
- (iii) Families Nottingham
Big Steps Small Changes
school readiness**
- (iv) Health Nottingham
healthy eating in schools (obesity reduction)
information /awareness on reduction of bowel and lung cancer
smoking reduction in schools
breast feeding initiative**
- (v) Working Nottingham
maximising employment opportunities for local people**

(b) the current ward priorities for Bulwell Ward as follows;

- (i) Safer Nottingham
anti-social behaviour and criminal damage
cannabis growing**
- (ii) Neighbourhood Nottingham
increased tenant/resident engagement particularly around the Deptford crescent
management of vacant sites
development of parks and open spaces**

**dog fouling
tree planting**

- (iii) **Families Nottingham**
increase awareness about services provided by the Children's Centres
- (iv) **Health Nottingham**
**promotion of energy advice
provision of support to carers**
- (v) **Working Nottingham**
increase access to awareness about training and employment opportunities.

(c) **the current ward issues as follows:**

- (i) **Bulwell Ward**
**town centre upgrade and development
parking
anti-social behaviour;**
- (ii) **Bulwell Forest Ward**
**nuisance bikes on parks and open spaces
management of derelict sites
parking outside Highbury Road Co-op**

(d) **the forthcoming community and partner events and engagement listed in Appendix 3 to the report.**

28 ITEMS FOR FUTURE AGENDA

This is an opportunity for Community Representatives to suggest future agenda items to be considered by the Committee. Any suggestions needed to be presented at least six weeks before the meeting date to either Celia Knight, Neighbourhood Development Officer for Bulwell Forest Ward, or Suki Shergill, Neighbourhood Development Officer for Bulwell Ward.

RESOLVED to consider inviting 'Nott's Wildlife Trust' to provide an update on their activity in the area, including Sellars Wood woodland.

29 FORTHCOMING EVENTS

17 September 2016 11am -3pm	NCH Fun Day, Bulwell Academy
29 September 2016 9.30pm to 12.30pm	Older Person's Event, Bulwell Riverside